

**THE DEPARTMENT OF ENVIRONMENT AND NATURAL
RESOURCES-ENVIRONMENTAL MANAGEMENT BUREAU-
PHILIPPINE OZONE DESK IS INVITING APPLICANTS FOR
THE
FOLLOWING POSITIONS:**

A.) Project Component Coordinator (1)

Place of Assignment : *POD/NCPPPMU*

Monthly Salary : *Php25,000.00*

Qualifications:

- At least four (4) years related work experience
- Preferably a holder of a Bachelors Degree in Chemical Engineering, (Licensed Chemical Engineer, Post Graduate degree is an advantage)
- Knowledge about the Montreal Protocol is an advantage
- At least 24 hours of relevant training is required
- Must be physically and mentally fit
- Good oral and written communications skills

B.) Procurement Officer (1)

Place of Assignment : *POD/NCPPPMU*

Monthly Salary : *Php24,000.00+/mo.*

Qualifications:

- At least four (4) years related work experience in a World Bank assisted project.
- Bachelors Degree in Business Management and related course, (Post Graduate degree is an advantage)
- Knowledge about the Montreal Protocol is an advantage
- At least 24 hours of relevant training is required
- Must be physically and mentally fit
- Good oral and written communications skills

C.) Project Evaluation and Monitoring Officer (1)

Place of Assignment : *Philippine Ozone Desk*

Monthly Salary : *Php19,000.00+/mo.*

Qualifications:

- At least four (4) years related work experience
- Preferably a holder of a Bachelors Degree in Chemical Engineering, (Licensed Chemical Engineer, Post Graduate degree is an advantage)
- Knowledge about the Montreal Protocol is an advantage
- At least 24 hours of relevant training is required
- Must be physically and mentally fit
- Good oral and written communications skills

D.) Finance Officer (1)

Place of Assignment : *Philippine Ozone Desk*

Monthly Salary : *Php24,000.00+/mo.*

Qualifications:

- At least four (4) years related work experience
- Preferably a holder of a Bachelors Degree in Accountancy, (Certified Public Accountant, Post Graduate degree is an advantage)
- Knowledge about the Montreal Protocol is an advantage
- At least 24 hours of relevant training is required
- Must be physically and mentally fit
- Good oral and written communications skills

E.) Administrative Assistant (2)

Place of Assignment : *POD/NCPPPMU*

Monthly Salary : *Php12,000.00+/mo.*

Qualifications:

- At least a degree holder relevant to the position (graduate of any 4 year computer course will be an advantage)
- Experience in similar position in a public or private firm is an advantage
- Must be physically and mentally fit

THOSE WHO ARE INTERESTED TO APPLY MAY SEND THEIR COMPREHENSIVE RESUME THROUGH E-MAIL ADDRESS ozonewatch@vasia.com OR CAN BE SENT THROUGH FAX NO. 925-23-44 OR CAN BE SENT DIRECTLY AT THE PHILIPPINE OZONE DESK, 2nd Floor, HRDS Bldg., DENR COMPOUND, VISAYAS AVENUE, DILIMAN, QUEZON CITY NOT LATER THAN JULY 22, 2005. APPLICATIONS RECEIVED BEYOND THIS DATE WILL NO LONGER BE ACCEPTED.